

## **ANZAAG Bylaws**

**Date adopted by Executive 21/9/2021**

### **1. Preliminary**

#### **a. Definitions**

In these bylaws unless a contrary intention appears, the defined terms take the same meaning as in the ANZAAG Inc constitution as amended from time to time

#### **b. Interpretation**

In these bylaws unless a contrary intention appears:

- i. The interpretation provisions of the Constitution apply
- ii. A reference to a clause is a reference to a clause in the Constitution unless otherwise stated

#### **c. Status of bylaws**

- i. These bylaws are adopted by the officers pursuant to clause 62 in the Constitution and is binding on the members for the management and conduct of the business of ANZAAG Inc.
- ii. To the extent of any inconsistency between these bylaws and the constitution, the constitution shall prevail

#### **d. Amendments to bylaws**

- i. The officers may amend these bylaws from time to time and will keep the bylaws current on the company website
- ii. Amendments may change, add or remove any provision of these bylaws, and will apply from the date of the officers' meeting at which they were approved, or any other date as specified by the officers

### **2. Membership Application**

Pursuant to clause 10.2 Application for membership, either full or associate must be made by either the applicant with support from a member or a member with the consent of the applicant. The executive will consider applications for membership within a reasonable time period either at an executive meeting or by circular resolution. The applicant must state their support for the group and their agreement to comply with the constitution and pay any membership fees required.

### **3. Membership qualifications and criteria are as follows:**

#### **a. Full (Ordinary) ANZAAG membership**

- i. Fellow of the Australian and New Zealand College of Anaesthetists (FANZCA) *or*
- ii. Fellow of the Royal Australasian College of Physicians (FRACP) with Joint College Training Committee (JCTC) training in clinical immunology and allergy *and*
- iii. Registered for clinical practice in Australia (AHPRA - Australian Health Practitioner Regulation Agency) and/or New Zealand (NZMC – New Zealand Medical Council); *or*
- iv. Be a non-medical graduate and at least five years post graduate experience in perioperative allergy or clinical immunology; and
- v. Be actively involved in practice, teaching or research relating to perioperative allergy or clinical immunology in Australia or New Zealand.

- vi. Members who enter retirement will be required to move to associate membership.

**b. Associate Membership**

- i. Medical practitioners registered for clinical practice in Australia or New Zealand, including persons qualified as general practitioners, or registrars, or with specialist qualifications other than FANZCA or FRACP with Joint College Training Committee (JCTC) training in clinical immunology and allergy, Other Health Professionals, being persons qualified as allied health professionals, Scientists/Researchers, being persons qualified as scientists or with other relevant qualifications and experience working in a field relevant to clinical or basic immunology and allergy
- ii. Be actively involved in practice, teaching or research relating to clinical immunology and allergy
- iii. Persons who have retired from practice, but who prior to retirement would have qualified for full membership as above are able to be associate members

**c. Condition of full or associate membership**

The applicant or member must not be engaged (either personally or on behalf of another person or organisation) in commercial activity involving the sale or marketing of allergy and clinical immunology related products (except as an incidental or minor subsidiary activity to clinical practice, teaching or research activities)

**d. Exceptional Circumstances**

- i. In exceptional circumstances, the executive may admit to full or associate membership any qualified medical practitioner whose attainments in the field of perioperative allergy is considered by the executive to justify such admission notwithstanding that such person does not have the qualifications or satisfy the conditions referred to in clause 3a i – v of these bylaws.

**e. Right to Deny Membership**

The ANZAAG executive reserve the right to deny membership to any individual without providing grounds for doing so.

**f. Honorary Membership**

Pursuant to clause 15, the officers may admit any person of distinguished service in the field of allergy and clinical immunology or related fields

**4. Membership Fees**

- i. The amount of the membership fees payable by all categories of members shall be determined by the executive and endorsed at the Annual General Meeting.

- ii. The ANZAAG committee may determine differing membership fees for those members who satisfy clause 3.a.i or ii and those that satisfy clause 3.a.iv.
- iii. Pursuant to clause 12 members must pay the membership fee before 31 March

**5. Committees/Working Parties**

- a. Working Parties will have as a minimum a Chair and a Coordinator.
- b. The Chair must report to the executive on a bi-annual basis

**6. Proxy Voting Form**

The proxy form must contain:

- a. The name of the eligible member seeking a proxy
- b. The signature of the eligible member seeking a proxy and the date signed
- c. The name of the person appointed as a proxy
- d. If there are instructions about the way the vote for a particular resolution(s) is to be cast it must contain the resolution(s) written in full and whether or not the resolution(s) is to be voted for or against

**7. Email Communication with ANZAAG**

Unless stated otherwise email communication with ANZAAG should be addressed to [admin@anzaag.com](mailto:admin@anzaag.com).